

VICSES Enrolment Form

Please use this form if you wish to enrol for a course conducted by VICSES. This information will be used to create an account in our Learning Management System. As a Registered Training Organisation (RTO), VICSES is required to collect and report details of people who participate in our programs.

Your personal details will be recorded in our training system for the use of the program you wish to attend. Please ensure all details, including name and address are correct to ensure we can correctly issue and distribute any statements and / or certificates you may achieve through your course.

Name (Legal Name)

As an RTO we require your legal name for reporting and printing of certificates

Preferred Name (if different)

Surname

Date of birth

Day

Month

Year

Organisation name

Position title

Email address

This will be used as your username when we set you up in our training system.

Mobile number

Business number

Address

Street address details

Suburb

State

Postcode

Do you have any dietary requirements

Course details

Course Name

Location

Date



What happens next

Please send this form to training@ses.vic.gov.au for entry.

Your details will be added to our online training system (Training Portal) and you will be sent an email with a link to set your access password. You can then view your status for the course as there may be a selection process before final participants are confirmed.

You will be sent an email once final confirmation of the course has been conducted by the Program Manager.