# *SES for Schools* - Booking information

## Getting involved is easy

This free incursion program is available to all Victorian preschools and primary schools. Interactive presentations are offered on Emergency Ready, Be Flood Ready, and Be Storm Smart, each with strong links to the Australian and Victorian Curricula.

Presentations are available for all year levels:

- **Preschool / Foundation – Level 2:** 30–45 minutes
- **Level 3 – Level 6:** approximately 45 - 60 minutes

If you would like to participate, please complete and return the booking form and contact us.

**Booking form link:** https://www.ses.vic.gov.au/ses-for-schools

Please note while we do our best to accommodate all requests,
unfortunately we are not always able to guarantee a volunteer presenter can attend on your requested date/time.
It is recommended that you give **4 weeks prior notice** to book the SES school visit.

## SES for Schools booking checklist

When making a booking, use this checklist as a guide to ensure the SES presenter is prepared before arriving at the preschool / school.

The questions will help educators and SES presenters prepare for their session(s) and identify any potential issues before arriving at the school.

1. Where is the office / reception located?

2. Where should the SES presenter park their car?

3. Who is the contact person at the preschool / school?

4. Is audio/sound equipment available (e.g. speakers)?

5. The presenter will have video clips.

6. Does the preschool / school have display equipment for a PowerPoint presentation?

7. Do you require pre-visit details of the presenter's Working with Children Check?

8. Are there any students with additional needs?

9. Has the local community experienced any recent emergencies, trauma or natural disasters?

10. Are there any other issues the presenter should be aware of before attending?